



FIELD TRIP RESERVATION FORM

Please note: This form does not constitute a reservation. This is a request ONLY, as field trips are booked based on availability. Our Director will call or email you and will make every effort to accommodate your preferred choice. After the field trip date and time are agreed upon, a \$50 non-refundable deposit is required to secure that date and time. Final payment is due on the day of the visit. Field trips MUST be booked 10 days prior to the visit. Should your field trip extend past the allotted time, SCCM reserves the right to charge an additional \$30 for every 15 minutes.

CONTACT INFORMATION

Name _____ Date _____

Mailing Address _____

Phone _____ Email _____

School _____ Age of Students _____

DATE/TIME TO RESERVE PRIVATE ROOM: Preferred _____ 2nd Choice _____

10 – 12 11 -1 12 -2 1-3 2-4 _____

Field trip pricing starts at \$280. Please call us to discuss your visit @ 626-657-0357.

FEES include:

*Use of private party space for 2-hrs for 30 students/teachers (plus 20 minutes for set-up) & all day museum play until close. Each additional person will be charged \$6 admission (SCCM group rate).

*Tables with seating. You provide all snacks, food, drinks, paper goods, etc.

*Children under 1 are free.

*Museum staff will oversee the needs of the group and assist with set-up & clean-up.

*We require at least 1 adult for every 5 students.

For Office Use

Deposit Received

Date Received: _____

By: _____

Date Scheduled: _____

By: _____

